

The Parish of Winchcombe



Job Title	Children and Families Ministry Lead
Working Hours	21 hours per week
Location	The Parish of Winchcombe
Salary	Up to £20,000 (£33,000 FTE)

Application Accepted by:

Email:	Mail:
revdpenny@winchcombeparish.org.uk	Revd Capt. David Penny St Peter's Centre Gloucester Street Winchcombe GL54 5LU
Subject line: C&FM Lead application	

Role Description

The Parish of Winchcombe is at an exciting time of development and growth, and we are looking for someone to join our team who is enthusiastic about ministry with children and families. Could this be you?

We have recently set out our strategy for Growth, Mission and Ministry (a full copy can be found on our website: <https://www.winchcombeparish.org.uk/wp-content/uploads/2023/09/Strategy-for-Growth-Mission-Ministry-final-version.pdf>). In essence the strategic plan for the parish is to enable the church to grow in number and faith. We aim to enhance what we already do in mission of ministry, so that together we reach out into the whole parish with the Good News of Christ. We seek to be (as Archbishop Stephen Cottrell puts it): "Christ Centred and Jesus Shaped". This strategy is built on us prayerfully discerning God's will, seeing where he is already working in people's lives, and daring to join in.

We are looking for someone who can work with us in ministry, build a team of volunteers and lead our work amongst primary school aged children and their families. Whilst the centre of activities might be focused on Winchcombe we also seek to make the most of opportunities in Gretton and to engage with the children who live in outlying villages and hamlets.

The person appointed would have the full support of the Incumbent, Ministry and Leadership Teams, and the congregations.

Specific tasks includes:

- Develop and implement the church's strategy amongst Children and Families
- Build a team of volunteers
- Oversee the planning and execution of children's events
- Nurture the faith of the young people
- Enhance our engagement with children aged 4-11 and their families especially at points of transition
- Provide regular activities for the families of this community
- Further develop relationships with Winchcombe Abbey and Gretton Primary school, Winchcombe Secondary School and WAM
- Support and signpost families in need
- Find creative ways to engage children and their families with the church's calendar
- Ensure the safety and well-being of children aligned to CofE Safeguarding practices
- Ensure suitable communications are prepared and shared appropriately
- Manage the ministry's budget

Skills

Required Skills:

- Ability to work with children and families
- Good leadership and team building skills
- Excellent organisational and communication skills
- Ability to think creatively to engage children and their families
- Ability to work independently and as part of a team
- Ability to handle official documentation and confidential material
- Basic computer skills
- Strong social skills, with an ability to build trust and positive relationships quickly
- The successful candidate will require an Enhanced Disclosure & Barring Services (DBS) check for this position

The successful candidate will be a committed Christian with some experience in children's work in a paid or voluntary capacity. There is a Genuine Occupational Requirement that the post holder is a Christian.

Desirable Skills:

- A working understanding of, or a willingness to learn, General Data Protection Regulations (GDPR) and how to handle Personally Identifiable Data
- Ability to use technology for communication, promotion and delivery
- Willingness to work flexibly as the role develops
- Ability to learn the basics of Church Management System
- Current Driving Licence

Line Management and Support

The successful candidate will be directly supported and managed by the incumbent, and supported more generally in a collegiate way by the whole ministry team. After a six month probationary period an annual review will be carried out by the incumbent, and informal support offered as required.

Closing date: Monday 4th March at 11am

We are willing to consider semi-flexible working. If you would like to visit the parish, be shown around the facilities of the Church and the area please contact Revd Capt. David Penny to arrange a mutually convenient time on: 01242 468650.

We look forward to hearing from you.

David Penny

On behalf of Winchcombe Parish PCC